Donna Smith, Justice of the Peace
Irion County, Texas

Mailing Address: PO Box 678, Mertzon, TX 76941

If you desire to take the Driving Safety Course, you must sign and date this request and send it with $ 144.00 court costs ($169 for school zone violations) and proof of insurance on or before your appearance date as shown on your citation. You will also need to get a certified copy of your drivers license record from Texas Department of Public Safety (Driving Record 3a). You will receive no further correspondence from this court. You must make your own arrangements to take the class.

REQUEST FOR DRIVING SAFETY COURSE

1. **I have a valid Texas drivers license. I do not have a CDL (commercial drivers license).**
2. **I hereby request to attend a Driving Safety Course in lieu of a conviction of the traffic offense charged against me.**
3. **I have not taken a Driving Safety Course within one year immediately preceding the date of the alleged offense for the purpose of having a traffic citation dismissed; nor am I in the process of attending a Driving Safety Course.**
4. **I understand that I must send proof of financial responsibility (liability insurance) with this request.**
5. **I understand that I must provide the court with a certified copy of my driving record (from Texas Department of Public Safety)- must be Drivers Record 3A.**
6. **I understand that I have 90 days from the citation date to complete the Driving Safety Course and provide the court with the certificate of completion.**
7. **I also understand that failure to complete the course within the allotted time, or failure to present the completion certificate will result in an arrest warrant being issued.**
8. **I further understand that if I cannot complete the course within the 90 days, I will remit the assessed fine by money order or cashiers check.**

Driving Safety Course Checklist

_____1. Signed request →→ _____
Defendant Date

_____ 2. Money Order for $ 144 ($169 for school zone violations)

_____3. Proof of liability insurance

_____ 4. Certified Driving Record (3A) from TX DPS (contact Texas Department of Public Safety for this or use this link for the form https://www.dps.texas.gov/DriverLicense/driverrecords.htm (There will be a fee paid to TxDPS.) You may send this record to the court within 30 days.